Selecting the Appropriate Procurement Method

Define Cost Categories or Like-Type Items that will be used for Procurement

Estimate Total Aggregate Cost of each cost category, including Local, State, Federal funds

Total Aggregate Cost < $50K

- Total Aggregate All Federal Expenditures ≤ $10K
  - Federal Procurement Method, Micro-Purchase

- Total Aggregate All Federal Expenditures > $10K < $50K
  - Federal Procurement Method, Small Purchase Procedures

Total Aggregate All Federal Expenditures

- No Federal Expenditures
  - FASRG Local Policies and Procedures

- Federal Expenditures < $250K
  - State Purchasing Guidelines TEC § 44.031

- Federal Expenditures ≥ $250K
  - Federal Procurement by Sealed Bids Method + Perform Cost Price Analysis

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