School Health and Related Services (SHARS) AUDIT UPDATE

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General Audit Findings – Common Areas for Correction

Student Attendance:
• LEA attendance record should confirm presence for service.

SHARS Documents:
• The district is the Medicaid provider and is responsible for maintaining SHARS documents.
• One purpose of an audit is to ensure the implementation of the IEP as written. (CFR§300.17(d))

Modality:
• Documentation required for IEP and log.

Nursing:
• Specific service required to be included in ARD/IEP documentation.
• Logs must include required elements and collected with SHARS documentation.
Personal Care Services (PCS)
What **IS** SHARS PCS?

- Assistance with activities of daily living (ADLs), instrumental activities of daily living (IADLs), and health-related functions because of an IEP identified eligibility.
- **Not all of these activities will be applicable/relevant in the school** setting and/or for a child.

What is **NOT** SHARS PCS?

- Assistance with ADLs or IADLs that a typically developing child of the **same age** could also not perform without adult supervision.
- **Teaching** a self-contained skills class.
- Cueing **educational** tasks.
James B.
School: Jones High School        Grade: 10        Age: 15

Evaluation: IQ 84; Adaptive behavior= 10-12 yrs (independent toileting, and mobility; assistance with grooming needed); communication: receptive= average; expressive below average (communication cards used independently).

Eligibility: Autism; Speech Impairment

Individual Education Plan/ Schedule:
8-9 Breakfast/ Homeroom (peer support)
9-10 Hygiene Self-Care (LIFE class- physical assistance)
10-11 Adaptive PE (physical assistance in general class)
11-12 Lunch (peer support)
12-2 Reading/ Math (LIFE class- completes tasks with general reminders; Speech therapist consults with teacher)
2-3 Vocational Tasks (hand over hand to start and continue task; will eat material if not assisted)
(M,W- Cafeteria; T,Th-Office; F- recycling)
3-4 Music/ Art (SE staff check on him in general class)
Is James B. Eligible for SHARS billing?

8-9 Breakfast/ Homeroom (peer support)
No SHARS- No adult support

9-10 Hygiene Self-Care (LIFE class- physical assistance)
PCS SHARS- Adult support for life skill

10-11 Adaptive PE (physical assistance in general class)
PCS SHARS (from APE staff)- Adult support for life skill

11-12 Lunch (peer support)
No SHARS- No adult support

12-2 Reading/ Math (LIFE class- completes task with general reminders; Speech Therapist consults with teacher)
No SHARS- Academic instruction

2-3 Vocational Tasks (hand over hand to start and continue task; will eat material if not assisted)
PCS SHARS- Adult support for life skill

3-4 Music/ Art (SE staff check on him in general class)
No SHARS- No direct adult support
Is James B. Eligible for SHARS billing?

8-9 Breakfast/ Homeroom (peer support)
No SHARS- No adult support

9-10 Hygiene Self-Care (LIFE class- physical assistance)
PCS SHARS- Adult support for life skill

10-11 Adaptive PE (physical assistance in general class)
PCS SHARS (from APE staff)- Adult support for life skill

11-12 Lunch (peer support)
No SHARS- No adult support

12-2 Reading/ Math (LIFE class- completes task with general reminders; Speech Therapist consults with teacher)
No SHARS- Academic instruction

2-3 Vocational Tasks (hand over hand to start and continue task; will eat material if not assisted)
PCS SHARS- Adult support for life skill

3-4 Music/ Art (SE staff check on him in general class)
No SHARS- No direct adult support

Total Daily Hours= 8 hrs.
PCS SHARS Hours= 3hrs.
Alice G. 
Hunter School           Grade: 5  Age:  9

Evaluation: Nonverbal IQ: 65; Cerebral Palsy. (toileting - diaper; mobility - wheelchair; assistance with grooming needed). Communication: responds to name with eye contact and smile; vocalizes when spoken to; receptive communication - below average; expressive communication significantly below average with communication board.

Eligibility: Intellectual Disability, Speech Impairment; Visual Impairment

Individual Education Plan/ Schedule:
8-9 Taken from bus to LIFE class/ diaper change by SE staff
9-9:30 Tube feeding by nurse
9:30-11 Student put in stander for table/ switch activities (once positioned, student works independently)
11-11:15 Diaper Change
11:15-11:45 Physical Therapy, Occupational Therapy
11:45-12 Speech therapy (communication board)
12-1 Tube feeding by nurse
1-2 Music/ Art in general class (LIFE staff use hand over hand for participation)
2-2:30 Fine Motor Tasks (visual tracking with VI teacher)
2:30-4 Diaper change/ take to bus. (SE staff)
Is Alice G. Eligible for SHARS billing?

8-9 Taken from bus to LIFE class/ diaper change by SE staff
SHARS PCS- Adult support for life skill
9-9:30 Tube feeding by nurse
SHARS NURSING- Skilled nursing
9:30-11 Student put in stander for table/switch activities (once positioned, student works independently)
NO SHARS- Minimal adult interaction
11-11:15 Diaper change by SE staff
SHARS PCS- Adult support for life skill
11:15-11:45 Physical and Occupational Therapies
SHARS PT and OT – Direct therapy (separate time)
11:45-12 Speech with communication board
SHARS SPEECH- Direct therapy
12-1 Tube feeding by nurse
SHARS NURSING- Skilled nursing
1-2 Music/ Art in general class (LIFE staff uses hand over hand for participation)
SHARS PCS- Adult support for life skill
2-2:30 Fine Motor Tasks (visual tracking with VI teacher)
SHARS PCS (from VI) - Adult support for life skills
2:30- 4 Diaper change/take to bus(SE staff)
SHARS PCS – Adult support for life skill
Is Alice G. Eligible for SHARS billing?

8-9 Taken from bus to LIFE class/ diaper change by SE staff

SHARS PCS- Adult support for life skill

9-9:30 Tube feeding by nurse

SHARS NURSING- Skilled nursing

9:30-11 Student put in stander for table/switch work (once positioned, student works independently)

NO SHARS- No adult interaction

11-11:15 Diaper change by SE staff

SHARS PCS- Adult support for life skill

11:15-11:45 Physical and Occupational Therapies

SHARS PT and OT – Direct therapy (separate time)

11:45-12 Speech Therapy

SHARS SPEECH- Direct therapy

Instructional Hours= 4 Hours

PCS SHARS Hrs.= 1.25 hrs. (75 mins.)

Nursing SHARS Hrs.= .5 hr. (30 mins.)

OT SHARS Hrs.= .25 hr. (15 mins.)

PT SHARS Hrs.= .25 hr. (15 mins.)

Speech SHARS Hrs.= .25 hr. (15 mins.)
Is Alice G. Eligible for SHARS billing?

12-1 Tube feeding by nurse
SHARS NURSING- Skilled nursing
1-2 Music/ Art in general class (LIFE staff uses hand over hand for participation)
SHARS PCS- Adult support for life skill
2-2:30 Fine Motor Tasks (visual tracking adjustments with VI teacher)
SHARS PCS (from VI) - Adult support for life skills
2:30-4 Diaper change/take to bus(SE staff)
SHARS PCS – Adult support for life skill
ARD/ IEP
• Medical need related to eligibility
• Timeframe (dates)
• Modality
• Planned frequency/ duration
• Activity/ Service

Service Log
• Date of service
• Modality
• Start/ Stop times
• Total time
• Activity/ Service performed
• Provider signature
“Successful learners are not only knowledgeable and productive but also emotionally and physically healthy, motivated, civically engaged, prepared for work and economic self-sufficiency, and ready for the world beyond their own borders.”

– Health and Learning, ASCD 2004 Adopted Positions
Questions
Resources

TEA Website:  
https://tea.texas.gov/Academics/Special_Student_Populations/Special_Education/Programs_and_Services/School_Health_and_Related_Services/

HHSC Rate Analysis SHARS website:  
https://rad.hhs.texas.gov/acute-care/school-health-and-related-services-shars

HHSC Website/ SHARS Frequently Asked Questions :  

TEA Bulletin Service for SHARS Updates :  
https://public.govdelivery.com/accounts/TXTEA/subscriber/new