

# TASB FACILITY SERVICES

Planning • Environmental • Construction • Energy

WE KNOW SCHOOLS INSIDE AND OUT

## Facility Services Training Schedule 2019

<b>October</b>	<b>Mount Pleasant ISD</b>		
October 1	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
October 2	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
October 3	Indoor Air Quality Coordinator	5 Hours	8 a.m.–2 p.m.
	<b>TASB Campus (Austin)</b>		
October 15	Best Practices: Procurement and Construction Fundamentals	8 Hours	8 a.m.–5 p.m.
October 16	Best Practices: Efficient Facilities	6 Hours	8 a.m.–3 p.m.
October 17	Best Practices: Long-Range Facility Planning	8 Hours	8 a.m.–5 p.m.
<b>November</b>	<b>TASB Campus (Austin)</b>		
November 5-6	16-Hour Asbestos Maintenance and Operations Contractor	16 Hours	8 a.m.–5 p.m.
	<b>Region 1 ESC (Edinburg)</b>		
November 5	Best Practices: Procurement and Construction	8 Hours	8 a.m.–5 p.m.
November 6	Best Practices: Maintenance and Operations	8 Hours	8 a.m.–5 p.m.
<b>December</b>	<b>Region 1 ESC (Edinburg)</b>		
December 3	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
December 4	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
December 5	Indoor Air Quality Coordinator	5 Hours	8 a.m.–2 p.m.

## 2020

<b>January</b>	<b>TASB Campus (Austin)</b>		
January 14	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
January 15	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
January 16	Environmental/Facilities Regulatory Compliance	5 Hours	8 a.m.–2 p.m.
<b>February</b>	<b>Region 14 ESC (Abilene)</b>		
February 4	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
February 5	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
February 6	Best Practices: Construction Fundamentals	8 Hours	8 a.m.–5 p.m.
<b>March</b>	<b>Region 5 ESC (Beaumont)</b>		
March 10	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
March 11	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
March 12	Indoor Air Quality Coordinator	6 Hours	8 a.m.–2 p.m.

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	<b>Region 11 ESC (White Settlement)</b>		
March 24	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
March 25	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
	<b>TASB Campus (Austin)</b>		
<b>March/April</b>			
March 31	Best Practices: Maintenance and Operations	8 Hours	8 a.m.–5 p.m.
April 1	Best Practices: Hazardous Materials Response and Removal	8 Hours	8 a.m.–5 p.m.
April 2	Best Practices: Accessibility for Persons with Disabilities	8 Hours	8 a.m.–5 p.m.
	<b>Region 18 ESC (Midland)</b>		
<b>April</b>			
April 7	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
April 8	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
April 9	Best Practices: Construction Fundamentals	8 Hours	8 a.m.–5 p.m.
	<b>Region 12 ESC (Waco)</b>		
April 21	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
April 22	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
April 23	Indoor Air Quality Coordinator	5 Hours	8 a.m.–2 p.m.
	<b>TASB Campus (Austin)</b>		
<b>July</b>			
July 14	Asbestos Designated Person	8 Hours	8 a.m.–5 p.m.
July 15	Integrated Pest Management Coordinator	6 Hours	8 a.m.–3 p.m.
July 16	Environmental/Facilities Regulatory Compliance	5 Hours	8 a.m.–2 p.m.

## Fees

- Facility Services Environmental Members: *FREE*
- Nonmembers: All classes \$425

## Contact

TASB Facility Services  
800.580.8272  
512.483.7179 (fax)  
[facilities@tasb.org](mailto:facilities@tasb.org)

Visit [facility.tasb.org](http://facility.tasb.org) for the latest training schedule.

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## Facility Services Training

All Facility Services trainings are free for members of the TASB Facility Services Environmental program and count toward Texas Association of School Business Officials (TASBO) continuing education requirements.

Seating is limited; prompt registration is required to guarantee your choice of training. Check the current training schedule on [facility.tasb.org](http://facility.tasb.org) for course locations. At least two training sessions are held every year at TASB's Austin office (12007 Research Blvd., Austin, TX 78759).

For more information on upcoming classes, contact TASB Facility Services at 512.505.2497, 800.580.8272, or visit [facility.tasb.org](http://facility.tasb.org).

## Training Session Descriptions

### Asbestos Designated Person Training

This class addresses areas defined in the Asbestos Hazard Emergency Response Act (AHERA) regulations for those responsible for the school's asbestos program. Topics covered include asbestos detection, identification, and assessment; health effects associated with asbestos exposure; control options; relevant federal and state regulations; and management plan components. This class satisfies the current training requirements put forth in AHERA for Asbestos Designated Person training. Although there are currently no refresher requirements, it is a good idea to repeat this class every few years to keep relevant asbestos issues and requirements fresh on you mind.

### Integrated Pest Management Coordinator Training

This course meets the requirements outlined by the Texas Structural Pest Control Services department within the Texas Department of Agriculture (TDA) for training a school district's Integrated Pest Management (IPM) coordinator. Topics include regulatory requirements, administration of IPM in school pest control programs, principles of IPM, and pesticide safety practices. This class satisfies the requirements for the initial IPM Coordinator training and provides all six continuing education units to be completed every three years as required by current regulations.

### Indoor Air Quality Coordinator

This course is designed to help school officials manage indoor air quality complaints and concerns in a timely manner. Attendees receive information to establish a foundation for a good indoor air quality program. Topics will include Environmental Protection Agency (EPA) Tools for Schools program, ventilation problems, mold, bacteria, odors and the tools to help with crisis intervention when it comes to complaints about air quality within a building.

### Environmental/Facilities Regulatory Compliance (Austin Training Only)

This class offers an in-depth look at environmental and facility regulations that currently effect schools and ways to maintain compliance with these regulations. Topics include above ground storage tanks, tier II reporting, backflow prevention testing, playground safety, boilers, gas lines,

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swimming pools, and many more. This class presents each topic, discusses current relevant regulations, and communicates actions to maintain compliance with requirements.

## **16-Hour Asbestos Maintenance and Operations (M&O) Contractor (Austin Training Only)**

This two-day course includes information on clean-up of asbestos spills and repairing damaged asbestos-containing materials. Attendees are also trained in the proper use of respirators, protective clothing, HEPA vacuums and repair procedures, as well as personal air monitoring procedures, fit-testing protocols, setting up mini-enclosures in regulated areas, and personal decontamination procedures.

## **Hazardous Materials Management and Emergency Response**

This eight-hour course is designed to give an overview of practical measures that may assist in the prevention of hazardous material accidents, incidents, or exposures that may cause health impairment, injury, fire, or interference with operations. It will cover federal, state, and local regulations related to both using and housing hazardous materials, both in a laboratory setting and in other facility areas. Topics include inventory, handling, storage, and employee training. The course material is delivered with a focus around hazardous materials commonly found at educational institutions.

## **Best Practices: Maintenance and Operations**

Participants will explore points of emphasis for the effective and efficient operation of school maintenance, operations and grounds departments. This course will examine staffing, processes, training, equipment and best practices for custodial services, maintenance, and grounds. Topics discussed will also include preventative maintenance, facility assessment, routine process scheduling, and work order processing.

## **Best Practices: Construction Fundamentals**

This course will examine key concepts and factors associated with a school construction project. Topics will include architect selection, delivery methods, design processes, project oversight and program structure. Participants will also be invited to discuss best practices and common pitfalls related to a school facility construction project.

## **Best Practices: Accessibility for Persons with Disabilities**

Public school districts in Texas fall under both state and federal regulations pertaining to accessibility for persons with disabilities in district facilities. This session will discuss the differences between the state Architectural Barriers Program that is administered by the Texas Department of Licensing and Regulation (TDLR) and the federal Americans with Disabilities Act (ADA) that is enforced by several federal agencies.

## **Best Practices: Efficient Facilities**

Ever wonder about how far the energy industry has come over the past few years? With the constant squeezing of school budgets and growing cost to maintain facilities, we are often asked about opportunities for schools to make the most out of their resources. Many districts have easy opportunities to not only obtain substantial savings but to improve the learning environment as well.

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We'll discuss everything from the pros and cons of various lighting to behavioral techniques you can employ in the classroom to getting the most out of your old HVAC equipment. From routine maintenance to today's high-tech controls systems, a lot has changed. Join us to get up to date and gain the tools necessary to take advantage of today's energy and facility opportunities.

## **Best Practices: Procurement and Construction Fundamentals**

This course will address two topics important to schools: Procurement and Construction Fundamentals. In the morning section of the class, procurement will be discussed with particular focus on M&O department processes and procedures. Discussion will include best practices and advice on how to avoid common pitfalls. The afternoon will focus on school construction project topics such as architect selection, delivery methods, design processes, project oversight, and program structure.

## **Best Practices: Long Range Facility Planning**

Are you wondering if your district's facilities meet the needs of your educational program? Will they meet the needs of tomorrow? How might your district pursue providing the most appropriate educational environment? Every journey needs a map. This class will lay the foundations of a roadmap to that place where your facilities meet your future educational needs. Join us as we explore assessing, planning, funding and building your district's schools of the future.