



## Community College Websites: Required and Optional Internet Postings<sup>1</sup>

Texas and federal law require community colleges that maintain a website to publish numerous items on their site. The list of required postings continues to expand with each legislative session. In addition, Texas law gives colleges the option to post certain items. A full list of both required and optional postings is maintained at TASB Policy CRA(LEGAL) and is set out in the attached chart below.

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<sup>1</sup> An electronic version of this document is available on TASB College eLaw at [tasb.org/services/community-college-services/resources/tasb-college-elaw/documents/cc-required-and-optional-internet-postings.pdf](http://tasb.org/services/community-college-services/resources/tasb-college-elaw/documents/cc-required-and-optional-internet-postings.pdf).

<b>Information to be Posted</b>	<b>Authority</b>	<b>Notes</b>	<b>Related TASB Policy</b>
Compact With Texans	Tex. Govt. Code § 2114.006		AFA
College's Online Resume	Tex. Educ. Code § 51A.003	An accessible link on the first frame of the homepage and in a font that is larger than the font of the majority of the text on the home page.	AFA
Cost of Attendance for First-Time Entering Full-Time Student	Tex. Educ. Code § 61.0777; 19 Tex. Admin. Code § 21.222		AFA
Link to Postsecondary and Career Information Posted on the Texas Education Agency's Website	Tex. Educ. Code § 7.040	In a prominent location that is not more than three hyperlinks from the website's home page.	AFA
Each Elected Officer	Tex. Gov't Code § 2051.152		BB
Date and Location of the Next Board Member Election	Tex. Gov't Code § 2051.152		BBB
Election Notice	Tex. Elec. Code § 85.007		BBB
Requirements and Deadline for Filing for Candidacy	Tex. Gov't Code § 2051.152	For at least one year before the election day.	BBB
Conflicts Disclosure Statements and Questionnaires	Tex. Loc. Gov't. Code § 176.009		BBFA, CFE

Information to be Posted	Authority	Notes	Related TASB Policy
Notice of Board Meeting	Tex. Gov't. Code § 551.056	<p>Post the agenda for a board meeting if a college contains all or part of the area within the corporate boundaries of a municipality with a population of 48,000 or more.</p> <p>Posting notice on a college's website is an alternative to providing notice to a county clerk under Texas Government Code section 551.053(a)(3) for colleges extending into four or more counties.</p>	BD
Board Meeting Written Agenda and Related Supplemental Written Materials	Tex. Gov't. Code § 551.1282	Required if the college has a total student enrollment of more than 20,000 in any semester of the preceding academic year.	BD
Board Meeting Broadcast Over the Internet	Tex. Gov't. Code § 551.1282	Required if the college has a total student enrollment of more than 20,000 in any semester of the preceding academic year.	BD

Information to be Posted	Authority	Notes	Related TASB Policy
Archived Recording of Board Meeting Broadcast Over the Internet	Tex. Gov't. Code § 551.1282	Required if the college has a total student enrollment of more than 20,000 in any semester of the preceding academic year.	BD
Archived Video & Audio Recording of Board Meetings	Tex. Gov't Code § 551.128	Required for a college with a student enrollment of 10,000 or more. Must post a recording of reasonable quality online within seven days and maintain it for at least two years.	BD
Internet Broadcast of Open Meeting	Tex. Gov't Code § 551.128(b)	Posting optional.	BD
Specific Information Pertaining to Proposed Capital Appreciation Bonds	Tex. Gov't Code § 1201.0245		CAD
Debt Obligation Election Order	Tex. Elec. Code § 4.003(f)	Post prominently during the 21 days before the election along with the notice of election, contents of the proposition, and sample ballot.	CAD

<b>Information to be Posted</b>	<b>Authority</b>	<b>Notes</b>	<b>Related TASB Policy</b>
Debt Obligation Election Voter Information Document	Tex. Gov't Code § 1251.052(b)	Post prominently during the 21 days before the election in a political subdivision with at least 250 registered voters.	CAD
Tax Rate, Estimated Interest and Fund Balance, and Debt Obligation Information	Tex. Tax Code § 26.04	Prominently on the home page in the form prescribed by the Comptroller.	CAI
Statement Regarding Proposed Maintenance and Operations Tax Rate	Tex. Tax Code § 26.05(b)(2)	Post the specific statement required by the law on college's homepage if the college proposes to increase taxes to fund maintenance and operations expenditures.	CAI
Required Public Hearing on a Tax Rate Increase	Tex. Tax Code § 26.065		CAI
Information about the Community College	Tex. Tax Code § 26.18	Including the board, the budget, and the tax rate, in a format prescribed by the comptroller.	CAI, BB, CC, CDC, GC
Guidelines and Criteria Governing Tax Abatement Agreements	Tex. Tax Code § 312.002	Must be current version.	CAIB
Link to State Expenditure Database	Tex. Gov't. Code § 2054.126	Required if the website is generally accessible.	CDA

Information to be Posted	Authority	Notes	Related TASB Policy
A Copy of the College's Financial Transactions	Tex. Educ. Code § 51.9741		CDA
Annual Report of Certain Financial Information	Tex. Loc. Gov't Code § 140.008(f)(1)	Must be posted continuously until the college posts the next annual report; as an alternative to posting the annual report, the college may post a link to the comptroller's website where the college's financial information may be viewed.	CDA
Contact Information for the College's Main Office	Tex. Loc. Gov't Code § 140.008(f)(2)	Must include Physical Address, Mailing Address, Main Telephone Number, and an Email Address.	CDA
Internal Audit Plan and Annual Audit Report	Tex. Gov't. Code § 2102.015		CDC
Landowner's Bill of Rights	Tex. Prop. Code § 21.0112(b)(2)	Must be posted not later than the seventh day before a college with eminent domain authority makes a final offer to a property owner to acquire real property if technologically feasible.	CFG

Information to be Posted	Authority	Notes	Related TASB Policy
Epinephrine Auto-Injector Policy	Tex. Educ. Code § 51.882	Required only if adopted.	CGE
Energy Usage	Tex. Gov't Code § 2265.001	Electricity, water, or natural gas consumed must be posted on a publicly accessible website with an interface designed for ease of navigation, if available.	CH
Concealed Carry Regulations	Tex. Gov't. Code § 411.2031(d-3)		CHF
Proposal Related to Qualifying Public and Private Facilities and Infrastructure Project	Tex. Gov't Code § 2267.066(a)(1)	Must be posted not later than the tenth day after the college accepts the proposal.	CM
Code of Conduct for College Officers, Employees, and Agents	20 U.S.C § 1094(a)(25)	Must be posted in a prominent location.	DBD
Information on College District Employees and Employee Compensation	Tex. Gov't. Code § 659.026(b)		DEA
Information Regarding the Acceptance of Gifts, Grants, and Donations for Salary Supplements	Tex. Gov't. Code § 659.0201(b)-(c)	Must post the relevant conflict of interest provisions and the amount of any gift, grant, or donation accepted by the college.	DEA

Information to be Posted	Authority	Notes	Related TASB Policy
Campus Expression Policies	Tex. Educ. Code § 51.9315		DGC, FLA, GD
Veteran’s Liaison	Tex. Gov’t. Code § 657.0046	Required of colleges with at least 500 full-time employees. Must include the liaison’s individual work contact information.	DI
Contact Information for the Title IX Coordinator and Notice of Nondiscrimination	34 C.F.R. 106.8(b)(2)	Must be prominently displayed	DIAA, FFDA
Electronic Reporting of Sexual Harassment, Sexual Assault, Dating Violence, or Stalking Allegations	Tex. Educ. Code § 51.283(b); 19 Tex. Admin. Code § 3.6(c)–(d)	Must be easily accessible through a clearly identifiable link on the college’s website home page.	DIAA, FFDA
Sexual Assault Policy	Tex. Educ. Code § 51.282(b); 19 Tex. Admin. Code § 3.4(b)	Must maintain on a dedicated webpage easily accessible through a clearly identifiable link on the college’s home page.	DIAA, FFDA
Training Materials for Title IX Personnel	34 C.F.R. 106.8(b)(2)		DIAA, FFDA
End-Of-Course Student Evaluations of Faculty	Tex. Educ. Code § 51.974(h); 19 Tex. Admin. Code §§ 4.227(10), .228(e)		DLA



Information to be Posted	Authority	Notes	Related TASB Policy
International Standard Book Number (ISBN) and Retail Price Information of Required and Recommended Textbooks and Supplemental Materials	20 U.S.C. § 1015b	Required for each course listed in the college’s course schedule used for preregistration and registration purposes.	EDA
Textbook List with Course Schedule	Tex. Educ. Code § 51.452	Must be posted not later than the 30th day before the first day that classes begin for the semester or other academic term unless a college bookstore publishes this list on the bookstore’s website on behalf of the college.	EDA
Undergraduate Classroom Course Offerings for Credit	Tex. Educ. Code § 51.974; 19 Tex. Admin. Code §§ 4.225-.228	Must be posted no later than the seventh day after the first day of classes for the semester or other academic term during which the course is offered.  This information must be accessible from the college’s website homepage by use of not more than three links.	EFA

Information to be Posted	Authority	Notes	Related TASB Policy
Recommended Course Sequences for Each Undergraduate Certificate or Degree Program	Tex. Educ. Code § 51.96852(c)		EFB
Transfer of Course Credit Guidelines	Tex. Educ. Code § 61.830		EGA
Policy Granting Undergraduate Course Credit to Entering Freshman Students	Tex. Educ. Code § 51.968		EGA
Net Price Calculator	20 U.S.C. § 1015a(h)		FEA
List of Work-Study Employment Opportunities	Tex. Educ. Code § 56.080; 19 Tex. Admin. Code §§ 4.229, 22.129	Must be available through a clearly identifiable link that appears in a prominent place on the financial aid page	FEB
Information for Students Who Are or Were in Foster Care	Tex. Educ. Code § 51.9356	Must include the name and contact information of the college's liaison officer and information regarding support services and other resources available to the students.	FF

Information to be Posted	Authority	Notes	Related TASB Policy
Mental Health Resources Available to Students	Tex. Educ. Code § 51.9193	Must maintain a conspicuous link on the college’s website home page to a dedicated webpage with this information.	FFCA
Report on Hazing Committed On or Off Campus by an Organization Registered or Recognized by the College District	Tex. Educ. Code § 51.936(c-1)	Must be posted in a prominent location.	FLBC
College District Contact Information	Tex. Gov’t Code §§ 2051.151, .152(a); Tex. Tax Code § 26.18		GC

**Where can I get more information on this on required internet postings?**

Community college representatives may contact TASB Community College Services about these or other legal issues at 800.580.1488 or [colleges@tasb.org](mailto:colleges@tasb.org).

For more information on community college law topics, visit TASB Community College eLaw online at [colleges.tasb.org/elaw](http://colleges.tasb.org/elaw).

*This document is provided for educational purposes only and contains information to facilitate a general understanding of the law. It is neither an exhaustive treatment of the law on this subject nor is it intended to substitute for the advice of an attorney. It is important for the recipient to consult with the college’s own attorney in order to apply these legal principles to specific fact situations.*

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