

# TASB Conference for Administrative Professionals

October 22-23, 2020



## Agenda

### Thursday, October 22

- 8:30 a.m. **Welcome/Announcements**  
TASB Executive Director Jim Crow and TASB Associate Executive Director of Communications Karen Strong
- 9 a.m. **General Session: Elections 101**  
Christina Adkins, Office of the Texas Secretary of State Elections Division, and Kristi Clark, TASB Legal Services
- 10:15 a.m. **Break**
- 10:30 a.m. **Elections 101 Q&A**
- 11:15 a.m. **Break**
- 11:30 a.m. **General Session: Catch Up with the Texas Legislature**  
Whitney Broughton, TASB Governmental Relations
- Noon **Lunch break**
- 1:30 p.m. **Breakout sessions (Choose one.)**
- Now What Do I Do? Policy Management during Uncertain Times**  
Brooke Stroud and Kathy London, TASB Policy Service
- You're Concerned About What? Responding to Parent Calls in Special Populations Areas**  
Denise Carter and Mary McFarlin, TASB Student Solutions
- New Trustees, Continuing Trustees, and Doing It All at a Distance: TASB's Training and CE**  
Susan Whisenant, Mandy Begley, and Jackie Hightower, TASB Board Development Services
- 2:45 p.m. **Break**



- 3 p.m. Breakout sessions (Choose one.)
- Tackling 10 Common HR Conundrums  
Luz Cadena and Jennifer Barton, TASB HR Services
  - Trauma-Informed Care: What Should You Know?  
Karlyn Keller, EdD, TASB Special Education Solutions
  - Preparing for Meetings with BoardBook®  
Russell Roberts, BoardBook®
- 4:15 p.m. End of day

## Friday, October 23

- 8:30 a.m. Opening announcements
- 8:45 a.m. General Session: Gone Phishin': Cybersecurity, Social Engineering, and You  
Julie Allen, TASB Legal Services, and Lucas Anderson, TASB Risk Management Risk Solutions
- 10 a.m. Break/networking
- 10:45 a.m. General Session: Taking Care of Number One  
Phil Gore and Kay Douglas, TASB Board Development Services
- Noon Closing remarks

