



Suggested Script to Be Read before Telephone or Videoconference Meeting Held under Suspended OMA Laws

A version might be appended to the notice of the meeting.

On March 16, Gov. Greg Abbott granted a request by Attorney General Ken Paxton to temporarily suspend a limited number of open meetings laws to the extent necessary to allow telephonic or videoconference meetings in response to the Coronavirus (COVID-19).

For more information about the suspension, see TASB Legal Services' article [Texas Governor Suspends Certain Provisions of Open Meetings Act Due to Coronavirus \(COVID-19\)](#) (pdf).

In accordance with those suspended rules, we certify the following: Notice of this meeting has been posted online for at least 72 hours (1 hour if an emergency meeting or emergency supplemental item).

1. Although members of the board are not gathered in a central, physical location, we do have a quorum in attendance at this meeting by videoconference or telephone call.
2. We are meeting by use of _____ software application which allows two-way communication for members of the public.
3. As we would at any in-person meeting, members of the public who have followed the instructions on the meeting notice for registering to speak during the public comment portion will be unmuted for ___ minutes to speak. If the speaker submitted written comments in advance, the _____ (board's secretary) will read the comments into record before or during the board's consideration of that item. If you would like to provide comment at a future meeting conducted by videoconference or telephone call, please follow instructions on the meeting notice.
4. All other meeting procedures will adhere to board-adopted procedures to the extent practicable.
5. An audio recording of this meeting is being made and will be available to the public at a later date.
6. This software application allows for _____ number of people to view and interact at a time. We apologize in advance for any unforeseeable difficulties and ask for your patience as we navigate unprecedented conditions.
7. If you have questions about these suspended laws, please call the Office of the Attorney General at 888.672.6787 or by email at TOMA@oag.texas.gov