

# 2017 Superintendent of the Year Award

## Mission Statement

To annually select a superintendent who has exhibited exemplary and visionary leadership toward improving student performance. Candidates are chosen for their strong leadership skills, dedication to improving the quality of education in their districts, and commitment to public support and involvement in education.

In a letter of recommendation addressed to the SOTY Selection Committee, the school board president should cite details and examples of the superintendent's leadership and explain why your chief administrator should be named Superintendent of the Year. The letter must be no longer than five pages. The entry also should include the Official Entry Form, Student Performance Work Sheet, school board Resolution, superintendent's resume, and photo on a separate page. Specific topics that should be expanded on in the letter are the following:

- Leadership, Management, and School Climate
- School Board-Superintendent Relations
- School Improvement and Instructional Leadership
- Fiscal Management
- School-Community Relations

At the end of the letter, succinctly answer the following:

**Why should your chief administrator be selected as Superintendent of the Year?**

## Eligibility and Nominations

A local school board that is currently an "Active Member" of TASB may nominate its superintendent for the award. Nominees must have served as a superintendent of the district since September 1, 2014; be a TASA member; be certified and meet the State Board for Educator Certification continuing professional education requirement; and be an active superintendent at the time of the 2017 TASA/TASB Convention.

Superintendents who receive the top state award cannot be nominated again during the following five-year period. This rule does not apply to superintendents who were named regional winners or state finalists.

## Entry Requirements

Detailed criteria and rules are covered in the enclosed SOTY brochure and posted online at [tasb.org/soty](http://tasb.org/soty). The letter of recommendation (no more than five pages) from the school board president must be submitted with a resolution indicating the board's decision to nominate the superintendent. The nomination letter (signed by the school board president), Resolution, and a resume (no more than three pages) should be sent to the executive director of the district's respective education service center (ESC) by Monday, **May 15, 2017**.

Please be sure to list current positions and professional organizations first in this section of the resume. Beyond the letter of recommendation, Official Entry Form, Student Performance Work Sheet, Resolution, resume, and superintendent's photo on a separate page, additional materials will not be accepted. Entries must be either postmarked by May 15 or delivered to the ESC by close of business that day.

Please note that board action is required for the Resolution. Participating districts should place an item to cover this on their next board meeting agendas. The entry form must be completed by the school board and signed by the board president. In the letter of recommendation, use 12-point Times New Roman, 1.5-spacing, and 1-inch margins. The Official Entry Form, Student Performance Work Sheet, and Resolution are available on the TASB website, [tasb.org/soty](http://tasb.org/soty).

***Do not return this page.***